

STATUS OF OBJECTIVES

OUT OF 23 OBJECTIVES SUBMITTED, 3 ARE NOW BEHIND SCHEDULE. THE OTHERS ARE EITHER ON SCHEDULE, EXCEEDING PLANNED PERFORMANCE LEVELS, OR, BECAUSE OF THE REORGANIZATION, REQUIRE AMENDED ACTION PLANS. THE 3 BEHIND SCHEDULE ARE THE 4TH, 5TH, AND 22ND.

THE 4TH REQUIRES INPUT FROM DD/O; THE 5TH, A PROGRAM INVOLVING COMPUTER SECURITY, IS BEING REMODIFIED; AND THE 22ND ALSO REQUIRES MODIFICATION BECAUSE OF OFFICE OF JOINT COMPUTER SUPPORT SLIPPAGE AND THE OFFICE OF SECURITY REORGANIZATION.

D/SEC BRIEFING NOTE FOR
8/7/73 MANAGEMENT CONFERENCE
WITH DDMS.

OBJECTIVE NO. 1

REVIEW DURING FY 1975, 20% OF THE ACTIVITIES OF EACH COMPONENT TO ASSESS ITS CAPABILITY TO MEET REQUIREMENTS AND TO JUSTIFY ITS NEED FOR CONTINUED EXISTENCE.

RESPONSE

DUE TO THE RECENT REORGANIZATION OF THE OFFICE OF SECURITY, ACTION PLANS FOR FY 1974 HAVE NOT YET BEEN COMPLETED. HOWEVER, THEY ARE UNDER PREPARATION.

COMMENT

THE ACTUAL REORGANIZATION INVOLVED EXTENSIVE REVIEW BY A SENIOR TASK FORCE ON ALL ASPECTS OF OUR SECURITY ACTIVITY. THIS GENERATED THE ABOLISHMENT OF THOSE UNITS WHICH DID NOT JUSTIFY CONTINUED EXISTENCE AND THE TRIMMING OF THOSE COMPONENTS WHICH COULD NOT JUSTIFY CONTINUATION AT SAME MANPOWER LEVEL. THE OFFICE OF THE INSPECTOR GENERAL ALSO COMPLETED A SIX MONTH SURVEY OF THE ENTIRE OFFICE IN JULY 1973 AND THIS IS BEING REVIEWED IN CONJUNCTION WITH OBJECTIVE NO. 1.

OBJECTIVE NO. 2

INCREASE PRODUCTIVITY IN AS MANY FUNCTIONAL AREAS
AS POSSIBLE.

RESPONSE

THE ACTION PLAN FOR THIS OBJECTIVE IS CONTAINED IN
THE ACTION PLANS OF THE 3RD, 4TH, 16TH AND 17TH OBJECTIVES.

COMMENT

THE 3RD ACTION PLAN COVERS CLEARANCE AND REINVESTIGATION
CASES.

THE 4TH ACTION PLAN COVERS SUPPORT TO THE NONOFFICIAL
COVER PROGRAM.

THE 16TH COVERS POLYGRAPH CASES.

THE 17TH COVERS CLEARANCE APPRAISAL ACTIVITIES.

OUR REORGANIZATION WILL REQUIRE A CONSOLIDATION OF THE
3RD AND 17TH OBJECTIVES AND ACTION PLANS SINCE ALL INVESTI-
GATIVE AND CLEARANCE ACTIVITIES ARE IN THE SAME DIVISION.

OBJECTIVE NO. 3

PROVIDE OVERT AND COVERT CLEARANCES AND REINVESTIGATION
SUPPORT IN FY 1975 EQUAL TO FY 1973 WITH FEWER PERSONNEL.

RESPONSE

THE FIRST ACTION PLAN IS NOT DUE FOR COMPLETION UNTIL
30 SEPTEMBER 1975.

COMMENT

NONE.

OBJECTIVE NO. 4

PROVIDE INCREASING SUPPORT TO THE NONOFFICIAL COVER PROGRAM.

RESPONSE

ACTION PLANS ARE UNDER PREPARATION AND WILL BE SUBMITTED.

COMMENT

THIS OBJECTIVE REQUIRES INPUT FROM THE NONOFFICIAL COVER ACTIVITY DIVISION. SUCH INPUT IS BEING OBTAINED.

OBJECTIVE NO. 5

IMPROVE SECURITY IN THE INFORMATION HANDLING FIELD.

RESPONSE

DUE TO REORGANIZATION AND A REDUCTION IN DOLLAR RESOURCES, NEW ACTION PLANS ARE BEING PREPARED AND WILL BE SUBMITTED WITH THE FY 1973 ANNUAL REPORT.

COMMENT

THE 17 PAGES OF ACTION PLANS COVERING THIS OBJECTIVE SUBMITTED WITH THE FY 1974 PROGRAM EXECUTION PLAN AND THE FY 1975 PROGRAM ESTIMATE WERE BASED UPON APPROXIMATELY \$400,000 FOR CONTRACT SUPPORT. THIS AMOUNT WAS REDUCED TO ABOUT \$100,000, NECESSITATING NEW ACTION PLANS.

OBJECTIVE NO. 6

STAT

TO PLACE ON THE CENTRAL
COMPUTER STORAGE BY 31 DECEMBER 1974.

RESPONSE

THIS ACTIVITY IS MEASURABLY EXCEEDING PLANNED
PERFORMANCE LEVELS. 12 SYSTEMS HAVE ALREADY BEEN INCORPORATED
AS COMPARED TO 5 SYSTEMS PLANNED.

COMMENT

NONE.

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OBJECTIVE NO. 8

STAT INSTALL BY FY 1975.

RESPONSE

THIS ACTIVITY IS MEASURABLY EXCEEDING PLANNED PERFORMANCE LEVELS. 8 INSTALLATIONS HAVE BEEN MADE VIS-A-VIS 5 PLANNED.

COMMENT

NONE.

OBJECTIVE NO. 9

PREPARE A YEARLY REPORT ANALYZING THE HOSTILE AUDIO
THREAT.

RESPONSE

THIS OBJECTIVE IS ON TARGET. PLANNED PERFORMANCE
LEVELS ARE BEING MET.

COMMENT

NONE.

OBJECTIVE NO. 10

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RESPONSE

THIS OBJECTIVE IS ON TARGET. PLANNED PERFORMANCE
LEVELS ARE BEING MET.

COMMENT

NO MORE THAN ONE TRIP WILL BE MADE BY 31 AUGUST
VIS-A-VIS TWO TRIPS PLANNED.

STAT

OBJECTIVE NO. 12

TO COMPLETE A STUDY TO STREAMLINE INVESTIGATIVE TECHNIQUES.

RESPONSE

THE PLANNED PERFORMANCE LEVELS ARE BEING MET.

COMMENT

THE ACTION PLAN ~~CALLS~~ FOR THE COMPLETION OF A REVIEW OF STATUTORY REQUIREMENTS FOR INVESTIGATIVE COVERAGE BY 31 AUGUST 1973. THIS WILL BE ACCOMPLISHED. THEN A SURVEY IN HEADQUARTERS TO DETERMINE STREAMLINING POSSIBILITIES BY 31 DECEMBER 1973. THIS MILESTONE WILL BE REPORTED PRIOR TO THE BIMONTHLY CONFERENCE SCHEDULED FOR OCTOBER 1973.

OBJECTIVE NO. 13

DEVELOP COST DATA FOR OPERATIONAL SUPPORT ACTIVITIES.

RESPONSE

THIS ACTIVITY IS MEETING PLANNED PERFORMANCE LEVELS.

COMMENT

THE FIRST MILESTONE WITH A DUE DATE OF 28 SEPTEMBER REFLECTS THE ESTABLISHMENT OF A PROCEDURE TO RECORD SUPPORT SERVICES RENDERED INDIVIDUAL COMPONENTS. THIS IS A SIMPLE FIRST STEP AND WILL BE ACCOMPLISHED. OTHER MILESTONES ARE SET FOR 31 DECEMBER 1973, 29 MARCH 1974 AND 28 JUNE 1974.

OBJECTIVE NO. 14

STAT

RESPONSE

IT IS TOO EARLY TO ASCERTAIN THE STATUS OF THIS
OBJECTIVE WHOSE FIRST MILESTONE IS SET FOR 12 OCTOBER 1973.
OUR NEXT REPORT WILL REFLECT WHETHER WE ARE MEETING PLANNED
PERFORMANCE LEVELS.

COMMENT

THIS OBJECTIVE CALLS FOR A COMPLETE STUDY

STAT

OBJECTIVE NO. 15

REVIEW OF SECURITY TRAINING COURSES.

RESPONSE

THE FIRST MILESTONE IS SET FOR 1 JANUARY 1974. IT IS TOO EARLY TO ACCURATELY REPORT ON THIS ACTIVITY.

COMMENT

THIS ACTIVITY IS INTENDED TO TRAIN NON-OS EMPLOYEES GOING TO BASES OVERSEAS WHERE THERE ARE NO SECURITY OFFICERS.

OBJECTIVE NO. 16

INCREASE PRODUCTIVITY IN THE POLYGRAPH FIELD.

RESPONSE

THE FIRST MILESTONE IS SET FOR 31 AUGUST 1974. THUS IT IS TOO EARLY TO EVALUATE THIS ACTIVITY.

COMMENT

THE OBJECTIVE IS TO DO THE SAME WORK IN FY 1975 AS IN FY 1973 WITH 2 LESS EXAMINERS.

OBJECTIVE NO. 17

TO APPRAISE THE SAME NUMBER OF CASES DURING FY 1975
AS FY 1973 WITH 4 LESS PERSONNEL.

RESPONSE

BECAUSE OF THE REORGANIZATION, THIS ACTIVITY IS
MEASURABLY EXCEEDING PLANNED PERFORMANCE LEVELS. AS A
RESULT OF THE REORGANIZATION, HOWEVER, AN AMENDED OBJECTIVE
WILL BE PREPARED.

COMMENT

THIS OBJECTIVE CALLED FOR A STUDY OF PERSONNEL SECURITY
DIVISION PROCEDURES IN ORDER TO REALIZE GREATER EFFICIENCIES.
THE STUDY WAS TO BE COMPLETED BY 1 JUNE 1974. THE
CONSOLIDATION OF IOS AND PS INTO PSI WAS ACCOMPLISHED ON
31 JULY 1973 ABOUT 10 MONTHS BEFORE THE DUE DATE OF THE FIRST
MILESTONE.

OBJECTIVE NO. 18

IDENTIFY AND EVALUATE NON-POLLUTION DEVICES FOR DOCUMENT
DESTRUCTION DURING FY 1974.

RESPONSE

IT IS TOO EARLY IN THE FISCAL YEAR TO DETERMINE THE
STATUS OF THIS ACTIVITY. HOWEVER, IT IS EXPECTED THAT
PLANNED PERFORMANCE LEVELS WILL BE MET OR EXCEEDED.

COMMENT

AVAILABLE LITERATURE IS BEING OBTAINED.

OBJECTIVE NO. 19

INSTITUTE A STUDY ON GUARD POSTS AND EVALUATION OF
GUARD PERFORMANCE AND PROVIDE IN APRIL 1976 A BADGE MACHINE.

RESPONSE

BECAUSE FUNDS FOR THE BADGE MACHINE WILL BE AVAILABLE
DURING FY 1974, WE ARE EXCEEDING PLANNED PERFORMANCE LEVELS.
THE EVALUATION PROGRAM COVERING GUARDS AND POSTS WILL BE
COMPLETED ON SCHEDULE.

COMMENT

THE EVALUATION PROGRAM IS DUE TO BE COMPLETED BY 30
MARCH 1974.

OBJECTIVE NO. 20

TO DEVELOP ALARMS, TV'S, FOR EXTERNAL SECURITY THUS
REDUCING COSTS FOR INTERIOR VAULTS, CONTAINERS AND GUARD
POSTS.

RESPONSE

THIS IS A FY 1975 OBJECTIVE.

COMMENT

AVAILABLE LITERATURE IS BEING OBTAINED.

OBJECTIVE NO. 21

TO ACHIEVE A NET ZERO GROWTH BY 30 JUNE 1975 AT THE RECORDS CENTER.

RESPONSE

THIS IS A FY 1975 OBJECTIVE.

COMMENT

WE PURCHASED MICROFICHE EQUIPMENT IN FY 1972 AND WILL PURCHASE ADDITIONAL EQUIPMENT IN FY 1975. WITH TWO CAMERAS WE WILL BE ABLE NOT ONLY TO ACHIEVE A NET ZERO GROWTH BUT ACTUALLY REDUCE OUR HOLDINGS AT THE RECORDS CENTER.

OBJECTIVE NO. 22

HAVE A FULLY AUTOMATIC CAPER-OS SYSTEM BY 30 JUNE 1974.

RESPONSE

AS A RESULT OF OS REORGANIZATION AND SLIPPAGE IN THE OFFICE OF JOINT COMPUTER SUPPORT SCHEDULE CONCERNING CAPER-OS, A NEW ACTION PLAN MUST BE PREPARED. BECAUSE THIS INVOLVES A JOINT OS, OJCS EFFORT, PROBLEM ANALYSIS WILL BE DELAYED UNTIL OJCS ESTIMATES ON MODIFICATION ARE RECEIVED.

COMMENT

NONE.

OBJECTIVE NO. 23

COSTING OF INVESTIGATIONS AND CLEARANCES.

RESPONSE

DUE TO THE REORGANIZATION THE FIRST MILESTONE IS BEING POSTPONED UNTIL 10 AUGUST 1973. HOWEVER, THE OBJECTIVE WILL BE MET.

COMMENT

THE FIRST MILESTONE COMMITS THE CLEARANCE DIVISION TO COMMENCE COMPILATION OF COSTS AND MANHOURS COVERING INVESTIGATIONS AND CLEARANCES BY 10 AUGUST 1973.

REORGANIZATION

PHYSICAL, TECHNICAL AND OVERSEAS SECURITY

PHYSICAL SECURITY DIVISION

NO SERIOUS PROBLEMS HAVE SURFACED IN CONNECTION WITH THE REORGANIZATION OF THE PHYSICAL SECURITY DIVISION AND NONE ARE ANTICIPATED. THE SAFETY BRANCH WAS UNAFFECTED BY THE REORGANIZATION, THE HEADQUARTERS SECURITY BRANCH WAS LARGELY UNAFFECTED EXCEPT FOR PERSONNEL CHANGES INCLUDING THE BRANCH CHIEF.

THE DOMESTIC SECURITY BRANCH WILL BE THE RECIPIENT OF ADDITIONAL MANPOWER. AS THE STRENGTH OF THIS BRANCH IS INCREASED, IT WILL BE POSSIBLE FOR IT TO ADDRESS A NUMBER OF SECURITY PROBLEMS IN NEED OF ATTENTION SUCH AS THE SURVEYING OF NON-USIB AGENCIES CURRENTLY HOLDING CIA CLASSIFIED MATERIALS IN THE U.S.; DEVELOPING A MORE ACTIVE DOMESTIC SECURITY SURVEY PROGRAM, ETC.

THE MAJOR CHANGE FOR THE PHYSICAL SECURITY DIVISION WAS THE ACQUISITION OF THE OVERSEAS SECURITY BRANCH AND THE LOSS OF THE PHYSICAL SECURITY TECHNOLOGY BRANCH. ADDING THE FORMER COMPONENT MEANS THAT THE PHYSICAL SECURITY DIVISION WILL HOUSE UNDER ONE ROOF ALL SECURITY SURVEY ACTIVITY FOR

THE AGENCY, CONCURRENT WITH THE REORGANIZATION, THE OVERSEAS SECURITY BRANCH WAS DESIGNATED THE OFFICE OF SECURITY FOCAL POINT FOR ASSISTANCE AND GUIDANCE ON THE OVERSEAS TERRORIST THREAT. EARLY INDICATIONS ARE THAT THE PROGRAM WILL BE ACTIVE AND DEMANDING OF MANPOWER.

THE OVERSEAS SECURITY BRANCH HAS DEVISED A SYSTEM WHEREBY SURVEY OFFICERS WILL PREPARE THEIR WRITTEN SURVEY REPORT ON-SITE IMMEDIATELY FOLLOWING COMPLETION OF A SURVEY. THE SURVEY REPORT WILL BE PREPARED BY EXECUTING A SPECIALLY DESIGNED FORM, THEREBY REDUCING THE AMOUNT OF WRITING REQUIRED. THE FULL AND DETAILED REPORT WITH PHOTOGRAPHS, FLOOR PLANS, AND OTHER ATTACHMENTS WILL BE RETAINED BY THE OVERSEAS SECURITY BRANCH FOR FUTURE REFERENCE. A SECURITY SURVEY SUMMARY REPORT WILL BE PREPARED AT HEADQUARTERS FOR SUBMISSION TO THE COGNIZANT DD/O DIVISION. IT WILL CONSIST OF A SYNOPSIS OF THE SURVEY FINDINGS, SOME DETAIL ON THE MORE SIGNIFICANT FINDINGS AND THE FULL LIST OF RECOMMENDATIONS.

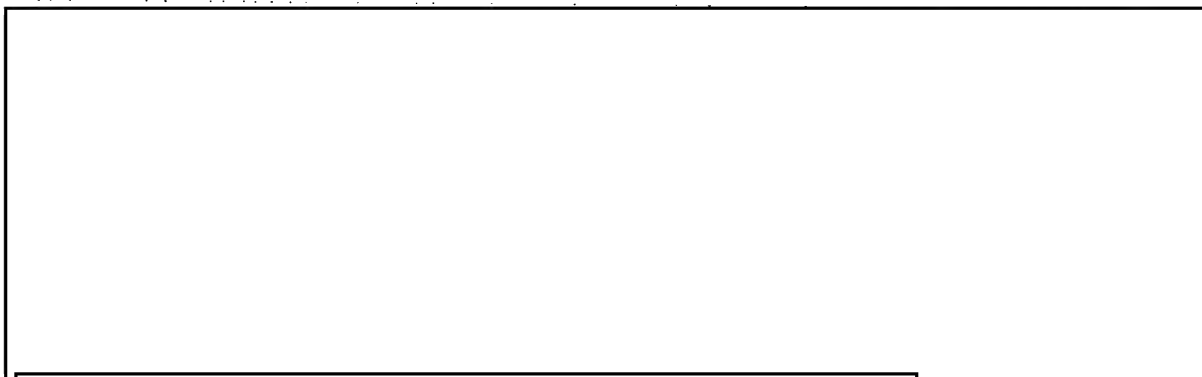
AN IMMEDIATE BENEFIT OF THE ABOVE WILL BE MORE SURVEYS CONDUCTED WITH GREATER FREQUENCY AND WITH FEWER PEOPLE.

TECHNICAL DIVISION

THE REORGANIZATION OF THE TECHNICAL DIVISION INCREASES THE UTILITY OF AVAILABLE TECHNICAL MANPOWER AND ELIMINATES

AREAS OF OVERLAP IN THE TECHNICAL FIELD. IT CONSOLIDATES LABORATORIES AND THE TECHNICAL INVENTORY UNDER ONE ROOF FOR BETTER CONTROL AND EFFICIENCY. ALTHOUGH CONSIDERABLE CROSS TRAINING AND REORGANIZING OF TECHNICAL PROGRAMS AND SCHEDULES WILL BE NECESSARY BEFORE FULL EFFICIENCY IS ATTAINED, THE CURRENT WORK IS ALREADY SHOWING SOME OF THE PROFITS OF THE REORGANIZATION.

THE OVERSEAS ACTIVITIES BRANCH (OAB) WILL SUPERVISE



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THE METRO-POLITAN WASHINGTON AREA. THE BRANCH ALSO HANDLES MAINTENANCE AND REPAIR OF ALARM AND CLOSED CIRCUIT T.V. SYSTEMS FOR THE HEADQUARTERS AND OTHER LOCAL AGENCY BUILDINGS. FINALLY, THE BRANCH SUPPLIES AUDIO COUNTERMEASURES AND OTHER TECHNICAL SUPPORT TO THE DCI AND OTHER VERY SENIOR OFFICIALS.

THE ENGINEERING AND PLANNING BRANCH SUPERVISES THE DEVELOPMENT AND PROCUREMENT OF NEW EQUIPMENT FOR TECHNICAL

SECURITY PURPOSES. THE BRANCH IS IN CLOSE LIAISON WITH THE OFFICE OF TECHNICAL SERVICES AND THE OFFICE OF DEVELOPMENT AND ENGINEERING. THE BRANCH IS ALSO THE FOCAL POINT FOR PLANNING AND PROGRAMMING ACTIVITIES OF THE TECHNICAL DIVISION.

THE SERVICES BRANCH WITH PROFESSIONALS HANDLES THE LOGISTICS REQUIREMENTS OF THE ENTIRE DIVISION. IT EFFECTS SHIPPING AND RECEIVING OF TECHNICAL EQUIPMENT, TOGETHER WITH RUNNING MAINTENANCE AND STOCK CONTROL PROGRAMS. THE BRANCH ALSO HANDLES BRIEFING PROGRAMS FOR A VARIETY OF AUDIENCES ON THE HOSTILE AUDIO SURVEILLANCE THREAT.

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POLICY & MANAGEMENT

THIS IS A NEW DIRECTORATE WITH AN EMPHASIS ON SERVICES. THE PLANNING AND EXECUTIVE FUNCTIONS OF THE NOW-ABOLISHED EXECUTIVE AND PLANNING DIVISION WERE TRANSFERRED TO THE PLANS AND PROGRAMS BRANCH UNDER THE PLANS, PROGRAMS AND ADMINISTRATION DIVISION. THIS WILL PERMIT A CONSOLIDATION OF FUNCTIONS, WITH A RESULTANT INCREASE IN EFFICIENCY, WHICH HERETOFORE WERE DIVIDED BETWEEN THE EXECUTIVE STAFF WHICH

REPORTED TO THE EXECUTIVE OFFICER AND THE ADMINISTRATION AND TRAINING STAFF WHICH REPORTED TO THE OFFICE DIRECTOR. THE NEW PLANS, PROGRAMS AND ADMINISTRATION DIVISION IS UNDER THE SUPERVISION OF THE DEPUTY DIRECTOR, POLICY & MANAGEMENT.

THE DIRECTORATE ALSO ASSUMES THE RESPONSIBILITIES OF COMPUTER SECURITY (TRANSFERRED FROM THE PHYSICAL SECURITY DIVISION) AND THE SPECIAL SECURITY CENTER WHICH WAS UNDER THE OLD EXECUTIVE STAFF,

THE NORMAL ACTIVITIES OF PERSONNEL, LOGISTICS, FINANCE AND TRAINING COME UNDER THE PLANS, PROGRAMS AND ADMINISTRATION DIVISION.

PERSONNEL SECURITY & INVESTIGATIONS

THIS NEW DIRECTORATE, A CONSOLIDATION OF THE OLD PERSONNEL SECURITY DIRECTORATE AND THE INVESTIGATIONS AND OPERATIONAL SUPPORT DIRECTORATE, IS A PEOPLE PROBLEM ORIENTED ORGANIZATION. THE MAJOR CHANGE IS THAT IN ONE DIVISION, THE CLEARANCE DIVISION, WE WILL HAVE A COMPLETE SECURITY SCREENING PROCESS FOR ALL TYPES OF CLEARANCES, WHETHER OVERT OR COVERT. THE SUPERVISING APPRAISER WILL HANDLE A CLEARANCE CASE FROM BEGINNING TO END. HE WILL SET FORTH THE INVESTIGATIVE REQUIREMENTS, REVIEW THE INVESTIGATIVE REPORTS AS THEY COME

STAT IN AND MAKE THE DECISION AS TO APPROVAL.
THIS WILL RESULT IN INCREASED EFFICIENCY BY ELIMINATING DUPLICATION.

THE SECURITY RESEARCH STAFF HAS BEEN ABOLISHED. ITS CURRENTLY REQUIRED FUNCTIONS HAVE BEEN TRANSFERRED TO THE RESEARCH BRANCH OF THE CLEARANCE DIVISION AND THE OPERATIONAL SUPPORT BRANCH OF THE SECURITY SUPPORT DIVISION.

THE INTERROGATION RESEARCH DIVISION, NOW THE INTERROGATION BRANCH, IS NOW PART OF THE SECURITY SUPPORT DIVISION.

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MORE EFFICIENTLY FUNCTION AS PART OF THE SECURITY SUPPORT DIVISION.

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